

Drafting Contracts Special Course Schedule:

Week 1 – Lessons 1-4:

- Introduction and case study project assignment
- Contract elements and drafting fundamentals
- Basic terms and contract structure
- Boilerplate provisions

Week 2 – Lessons 5-8:

- Contract form and various parts of contracts
- Detailing of important clauses and their essentials
- Payment and credit provisions
- Review of contract samples

Week 3 – Lessons 9-12:

- Common preliminary/contracts, covenants and agreements
- Contract breach and remedies provisions
- Dispute resolution, Language versions
- Review of contract samples

Week 4 – Lessons 13-16:

- Best drafting practices review
- Renewals of contracts
- Specifics regarding consumers
- International sales and deliveries
- Assignments presentation and evaluation